**How to Use A Flipcam To Make A Vocabulary Video**

1. Turn the power on (press the power key on the left side)
2. **To Record**: Point your camera at what you want to record, and press the red button. Press and hold + and – to zoom in/out during recording. When you are done recording, press the red button again.
3. **To play your video back**: Press the right arrow key to play/pause. Pres and hold the + and – to increase/decrease volume. Press < and > to view previous/next video. Note: Press and hold < and > during playback to rewind/fast-forward.
4. **To delete your video**: Press the trashcan button. Select YES to confirm.

**To get your Flipcam recording onto the computer:**

1. Insert the flipcam USB connector into a USB port on your computer (like the connection you use for a Flash Drive)
2. The IPhoto program should start up and tell you that you have new files to import.
3. Select “Import” and the files will be imported into IPhoto.
4. Double click the video file you want to open it in IPhoto, then click the “play” arrow button to see your video play.

**To add transitions and text to your recording,**

1. Open IMovie and drag your video clip into the bottom bar.
2. Click on “Editing” to add a title, transition, and audio.
3. Drag each video clip to the “storyboard” in the order you want.
4. Click the Play button to play your video.

**How to Use Audacity to Make a Reader’s Theatre Recording**

1. Open Audacity software and click “Record” button (center red circle) when ready.
2. Click “stop” button (yellow square) when finished.
3. Save project, (give it a name), then select “File: Export as MP3” or “Export as .wav”
4. Create an account on “Podomatic” which is the website that will host your podcasts. To do this, first go to <http://www.podomatic.com/>. Then, select “Create a Podcast” and then select “Sign up” to create your account.
5. Select “Publish”, then “Podcast”, then “Create”. Type your title and description and click “Save & Continue”.
6. Select “Upload a file”, browse to find the file, and select “Open”.
7. Select a photo to display, or select “skip this section”.
8. Add tags to help others find your podcast.
9. Review your information and select “Publish”.
10. To hear your podcast (and see your podcast page), select “Publish”, then “Podcast”, then “View page”.
11. Press the “Play” button to hear your podcast.